

Meeting Agenda

City Council

Tuesday, October 18, 2016

6:00 PM

Council Chambers

**JOINT REGULAR CITY COUNCIL/WOODLAND FINANCE AUTHORITY
OCTOBER 18, 2016
6:00 P.M.**

A. CALL TO ORDER**B. ROLL CALL****C. PLEDGE OF ALLEGIANCE****D. COMMUNICATIONS-PUBLIC COMMENT**

This is an opportunity for the public to speak to the Council on any item other than those listed for public hearing on this agenda. Speakers are requested to use the microphone in front of the Council and to begin by stating their name, whether they reside in Woodland and the name of the organization they represent if any. The Mayor may impose a time limit on any speaker depending on the number of people wanting to speak and time available for the rest of the agenda. In the event comments are related to an item scheduled on the agenda, speakers may be required to wait to make their comments until that item is considered.

F. COMMUNICATIONS-COUNCIL/STAFF STATEMENTS AND REQUESTS

This is an opportunity for the Council Members and Staff to make comments and announcements, to express concerns, or to request Council's consideration of any items a Council Member would like to have discussed at a future Council meeting.

[16-770](#)

SUBJECT: Long Range Calendar

Recommendation for Action: Staff recommends that the City Council receive the Long Range Calendar for informational purposes only.

Attachments: [Council Long Range Calendar](#)

G. CONSENT CALENDAR**1. [16-706](#)**

SUBJECT: Internal Audit of the City of Woodland's Sewer System Management Plan

Recommendation for Action: Staff recommends that the City Council certify the Internal Audit of the Sewer System Management Plan (SSMP) for the past two reporting years of July 1, 2014 to June 30, 2016.

Attachments: [A - SSMP Audit FY 15 and FY16](#)

2. [16-743](#) SUBJECT: Increase in Original Costs and Lease Purchase of a Hybrid High-Reach Truck for Urban Forestry

Recommendation for Action: Staff recommends that the City Council:
(1) Approve Resolution No. _____, Authorizing a \$10,542.00 increase to the original purchasing price of a Hybrid High-Reach Truck for Urban Forestry; and
(2) Authorize the lease purchase of the Hybrid High-Reach Truck from Umpqua Bank for a total amount of \$225,005.76 over a 7-year term.

Attachments: [Altec Additional Build Up Proposal](#)

[Umpqua Bank Lease Quote](#)

[Trees Truck Analysis as of 10132016 under Umpqua Bank Lease](#)

[Reso. 6728 Increase to Purchase Hybrid High-Reach Truck for Urban Forestry](#)

3. [16-759](#) SUBJECT: Revisions to Selected Job Descriptions, and Approval New Salary Range for Library Services Director

Recommendation for Action: Staff recommends that the City Council adopt revisions to the following job descriptions:

- a. Library Services Director;
- b. Deputy Director of Community Development;
- c. Deputy Director of Public Works, Utilities;
- d. Deputy Director of Public Works, Operations & Maintenance; and
- e. Approve new salary range for Library Services Director

Attachments: [Library Services Director](#)

[Deputy Director CDD](#)

[Deputy Director of Public Works - Utilities](#)

[Deputy Director of Public Works, Operations & Maintenance](#)

4. [16-769](#) SUBJECT: Approval of Fiscal Year 2016/17 Transportation Development Act Claim

Recommendation for Action: Staff recommends that the City Council approve Resolution No. _____, Authorizing Filing of the Annual Transportation Development Act Claim with the Sacramento Area Council of Governments.

Attachments: [Proposed Use of TDA Funds](#)

[Reso. 6729 TDA SACOG 2016 17](#)

5. [16-772](#) SUBJECT: Amendment of the Conflict of Interest Code Pursuant to the Political Reform Act of 1974

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving and adopting the amended

Conflict of Interest Code pursuant to the Political Reform Act of 1974.

Attachments: [Reso. 6730 Amended CIC 2016](#)

[Conflict of Interest Code OCT 18 2016 RED LINE WORKING COPY](#)

[Conflict of Interest Code OCT 18 2016 FINAL](#)

6. [16-776](#) SUBJECT: Community Services Department Quarterly Status Report for the period of July 2016 through September 2016

Recommendation for Action: Staff recommends that the City Council accept the Community Service's Department's Quarterly Status Report.

Attachments: [1st quarter17](#)

7. [16-777](#) SUBJECT: Budget Appropriation Approval for First Time Homebuyer Loan Assistance Program

Recommendation for Action: Staff recommends that the City Council adopt Resolution No. _____, approving the following appropriation and amending the FY 2016/17 budget as necessary: \$4,600 in Housing Trust funds (Fund 326) for the City's First Time Homebuyer Loan Assistance Program; a total appropriation of \$28,400 in Fund 326.

Attachments: [Reso. 6731 First Time Homebuyer Loan Assist Prog](#)

H. REPORTS OF THE CITY MANAGER

8. [16-723](#) SUBJECT: Reject All Bids and Re-Authorize Bid Advertisement for Library Improvement Project, CIP 15-08

Recommendation for Action: Staff recommends that the City Council:

1. Approve Resolution No. _____, rejecting all bids from the October 6th bid opening; and
2. Re-Authorize bid advertisement for the Library Improvement Project; CIP 15-08.

Attachments: [Reso. 6732 Reject Bids Library Improvement Proj CIP #15-05](#)

9. [16-780](#) SUBJECT: Road Maintenance Program Project Update

Recommendation for Action: Staff recommends that the City Council receive a presentation from staff regarding the Road Maintenance Program Projects.

I. ADJOURN

I declare under penalty of perjury that the foregoing Agenda for the Joint Regular City Council/Woodland Finance Authority Regular Meeting of the City of Woodland scheduled for October 18, 2016 was posted on October 14, 2016 in the outside display case at City Hall, 300 First Street, Woodland, CA, and was available to the public during normal business hours.

Ana B. Gonzalez, City Clerk

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1st. Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.